

Deputy Project Manager – Kuwait (M/F)

Location: Kuwait (on site)

Vectracom (MEMORIST Group) is looking for an experienced Deputy Project Manager to support the delivery of a large-scale, multi-year audiovisual digitization project for an international client, in partnership with a local partner. This is a key on-site role, acting as the right hand of the Project Manager, ensuring operational continuity, team coordination, production monitoring, and structured reporting.

Who we are

MEMORIST is a company dedicated to the preservation, restoration, and showcasing of heritage in all its forms. From the artisanal restoration of documents to high-definition digitization and the use of VR technologies for public engagement, we support global institutions and businesses in safeguarding their heritage. Our multidisciplinary teams operate across the entire value chain of public and private heritage conservation and promotion. MEMORIST recently joined the international Mobilitas Group—and its 4,860 employees worldwide—to expand its unique expertise globally.

Key responsibilities

- Support day-to-day project and operations management on site;
- Monitor production, workflows, staffing levels, shifts, and equipment usage;
- Supervise team leaders and operational teams;
- Act as escalation point and ensure continuity in the Project Manager's absence;
- Ensure operational requests are properly assessed, documented, and routed through the appropriate channels;
- Contribute to reporting, documentation, audits, and compliance with quality standards.

www.thememorist.com

Preserving and sharing Cultural Heritage

Tel: +33 5 57 02 10 65 | Mail: contact@thememorist.com
7 rue Joseph Bonnet, CS 22075 - F-33072 Bordeaux CEDEX

Candidate profile

Education: Bachelor's degree or higher in Project Management, Engineering, Audiovisual Technologies, Data Science or a related field.

- Minimum 5 years' experience in project coordination or project management.
- Experience in complex operational, industrial, or large-scale environments.
- Experience in audiovisual, media, broadcast, IT, or digitization projects is a strong plus.

Skills & qualities

- Strong organizational and planning skills.
- Leadership and team coordination abilities.
- Strong problem-solving mindset.
- Comfortable working with KPIs, planning tools, and structured reporting.

- Ability to manage both technical complexity and human dynamics.

- Languages: Fluent spoken English, excellent written English. Arabic is a plus.

Practical details:

- Location: Kuwait (on-site).
- Contract: Full-time.
- Project duration: Long-term, multi-year.
- Salary: Based on profile and experience.

Application process:

Apply by sending resume + motivation letter to elza.selimi@vectracom.fr

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